

STATE DRIVING BUSINESSES LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 6/30/2017

BOARD MEMBERS PRESENT: Robert M Fenn - Chair
Jason Jerome
Sally K Phillips

BOARD MEMBERS ABSENT: Lon A Pyper Sr
Theresa A Bradford

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Diccie Gullick, Management Assistant
Betsy Duncan, Technical Records Specialist

The meeting was called to order at 3:50 PM MDT by Robert M Fenn.

APPROVAL OF MINUTES

Ms. Phillips made a motion to approve the minutes of May 17, 2017. It was seconded by Mr. Jerome. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Ms. Phillips made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Jerome. The vote was: Mr. Fenn, aye; Mr. Jerome, aye; Ms. Phillips, aye. Motion carried.

Ms. Phillips made a motion to come out of executive session. It was seconded by Mr. Jerome. The vote was: Mr. Fenn, aye; Mr. Jerome, aye; Ms. Phillips, aye. Motion carried.

APPLICATIONS

Ms. Phillips made a motion to approve the following for an Instructor Apprentice Training Program:

B & W Driving, DB 390

It was seconded by Mr. Jerome. Motion carried.

Mr. Jerome made a motion to approve applicant # 901152452, pending receipt of additional information and review by Ms. Phillips. It was seconded by Ms. Phillips. Mr. Fenn recused himself from discussion and voting. Motion carried.

Ms. Phillips made a motion to table the following for review by additional Board members:

901151874

It was seconded by Ms. Phillips. Mr. Fenn recused himself from discussion and voting. Motion carried.

Ms. Phillips made a motion to approve the following, pending receipt of additional information and review by the Board Chair:

901152537

It was seconded by Mr. Jerome. Motion carried.

CONTINUING EDUCATION FOR REINSTATEMENT

Mr. Jerome made a motion to accept all submissions of CE for reinstatement. It was seconded by Ms. Phillips. Motion carried.

EXECUTIVE ORDER

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination.

Mr. Jerome made a motion to appoint Ms. Phillips to work with Ms. Cory on a response and placing the information on the Board's website for public comment. It was seconded by Ms. Phillips. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Julie Bender seeking direction for a business venture which would provide coaching to permitted youth and adults and in-vehicle coaching without the vehicle requirements listed in the Board's Licensure Rules. Mr. Jerome made a motion to direct Bureau staff to respond, referencing the Board's Licensure Law and Rules and referring the licensee to private legal counsel. It was seconded by Ms. Phillips. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and tabled the items for the next meeting.

NEXT MEETING was scheduled for July 18, 2017 at 8:30 AM.

ADJOURNMENT

Ms. Phillips made a motion to adjourn the meeting at 4:45 PM. It was seconded by Mr. Jerome. Motion carried.

Robert M Fenn, Chair

Jason Jerome

Lon A Pyper Sr

Sally K Phillips

Theresa A Bradford

Tana Cory, Bureau Chief